



1062 G Street, Suite I, Arcata, CA
(707) 822-5785 shn-engr.com

Planning Intern for Summer 2019

Experience required: completion of coursework equivalent to “junior year” status

Location: Arcata, CA

Application deadline: March 31st or until filled, notification early April

Term: Summer Work

Why intern at SHN?

- Experience planning in a consulting business setting. Be part of the Planning Services of SHN.
- See projects from initial concept, through CEQA, to Project Approval
- Work as part of a group of 4 senior planners and 8 staff planners, biologists, botanists, and other support staff, with additional senior planners available at our Redding office
- Meet civil and environmental engineers, geologists, biologists, and surveyors, and see how their work fits into the practice of environmental and municipal planning
- Know that your work positively affects project developments in and around communities where we live

What kind of work would I be doing?

- General planning assistance (research and review documentation pertinent to proposed projects, research zoning and land use designations, draft permit application responses, draft public notices)
- Report preparation assistance
- Preparation of figures and coordination with drafting, CAD, and GIS specialists
- Field data collection assistance
- Attendance at public meetings during which project applications are discussed

What are SHN's minimum qualifications?

- Completion of coursework equivalent to “junior year” status of a Bachelor of Arts or Science degree in Planning, Environmental Science and Management, Geography, Land Use and Environmental Planning, or similar field from accredited university or college
- U.S. citizenship or authorization to work in the U.S. without sponsorship
- Valid California driver's license by hire date

Are there preferred qualifications?

- Experience or coursework in environmental policy and law (CEQA/NEPA, CWA, ESA, etc.)
- Strong computer skills including the Microsoft Office suite

What else should I know about working at SHN?

We are all unique individuals with varying interests and priorities, so the best next step is for you to email a resume, cover letter, and at least one reference to Bob Brown at bbrown@shn-engr.com. References should be people who know you in a work or educational capacity if possible, such as university professors or former employers.

